



THE MINNESOTA BOARD OF ARCHITECTURE, ENGINEERING, LAND SURVEYING,  
LANDSCAPE ARCHITECTURE, GEOSCIENCE AND INTERIOR DESIGN

BOARD MEMORANDUM

June 25, 2015

TO: All Board Members  
Christopher Kaisershot, Assistant Attorney General

FROM: Mary Deeg, CID, Board Chair

SUBJECT: **JUNE 25, 2015 BOARD MEETING MINUTES**  
**GOLDEN RULE BUILDING, Ste 295 (2<sup>nd</sup> floor)**  
**10:30 AM**

The Board held its regularly scheduled meeting on the above-mentioned date, time and location.

1) A) QUORUM CALL

Mary Deeg, CID, Chair  
Robert Gunderson, LA, Vice Chair  
Dennis Martenson, PE, Secretary  
Peter Miller, PSS, Treasurer  
Carl Peterson, CPA, PM, Immediate Past Chair  
Lyn Berglund, CID  
Tanya Digiovanni, CAP-OM, PM  
Dave Fisher, CBO, PM  
Terry Groshong, Architect  
Jim Grube, PE  
Wayne Hilbert, Architect **(Absent)**  
Nirmal Jain, PE  
David Krech, PE  
William Kuretsky, BS, MME, JD, PM  
David Landecker, LS  
Robin Mathews, LS  
Paul May, Architect  
Daniel Murphy, PE  
Marjorie Pitz, LA  
Keith Rapp, PG  
John Swanson, Deputy State Fire Marshal, PM **(Absent)**

OTHERS:

Doreen Frost, Executive Director  
Andrea Barker, Assistant Executive Director  
Lynette DuFresne, Investigator  
Laurie Nistl, OASI  
Kay Weiss, Communications Specialist

GUESTS:

Thomas Dueppen  
Lucius Jonett  
William Phipps

2) INTRODUCTIONS

3) READING AND APPROVAL OF MAY 21, 2015 BOARD MEETING MINUTES

**MSP: To approve the May 21, 2015 Board meeting minutes.**

4) COMPLAINT COMMITTEE REPORT (T. GROSHONG, Committee Chair)

A) The Complaint Committee requested a closed session to deal with disciplinary matters.

5) CLOSED SESSION

A) Disciplinary Matters

1) In the matter of Dennis P. McComas, Professional Geologist License #30503, the Board issued an *Order for Revocation*.

- 2) In the matter of Dennis P. McComas, Professional Geologist License #30503, the Board issued an *Order to Rescind the Revocation*.
- 3) In the matter of Jeffrey Peter Agnes, Architect License #19452, the Board issued a *Stipulation and Order*.

**Dan Murphy recused himself from the vote.**

B) Requests for Waiver

- 1) Applicant #1: The Board denied a *Petition for Variance from Board Rules: MN Rule 1800.3920 (1999), MN Rules 1800.3910, subpart 3(b)(2), MN Rules 1800.3910, subpart 6 and MN Rules 1805.1600, subpart 2 (2013)*.
- 2) Applicant #2: The Board approved a *Petition for Variance from Board Rules: MN Rule 1800.1500, subparts 4 (B) and 4 (C)*.

**Peter Miller and David Landecker recused themselves from the vote.**

- 3) Applicant #3: The Board denied a *Petition for Variance from Board Rules: MN Rules 1800.2500, subpart 2 (a) (A)*.

6) JOINT CREDENTIALING AND RULES COMMITTEE REPORT (P. MAY and N. JAIN, Committee Chairs)

- A) Potential Rule Changes for Consideration - Rules of Professional Conduct. Reviewed, discussed and carried over.
- B) One Continuing Education Audit file was reviewed, denied and referred to staff.

7) ALACID SECTION REPORT (W. HILBERT, Section Chair)

- A) No meeting was held.

8) ELSGEO SECTION REPORT (D. LANDECKER, Section Chair)

- A) Potential Rule Changes for Geology and Soil Science were carried over.
- B) Potential Rule Changes for Engineering Experience were discussed and carried over.  
**MP: To recommend acceptance of the new language in 1800.2805 Qualifying Experience Defined. "Qualifying engineering experience must be obtained under the direct supervision of a licensed professional engineer."**
- C) Motions to be presented at the 2015 NCEES Annual Meeting were discussed.
- D) The Section requests a two-hour meeting on the August 6, 2015, meeting date.

9) EXECUTIVE COMMITTEE REPORT (M. DEEG, Committee Chair)

- A) Internal Control System Certification discussed. **(ATTACH. 9A)**
- B) Open Letter of Inquiry regarding North Carolina State Board of Dental Examiners v. FTC. FYI item - Discussed.
- C) ABET will be visiting Minnesota.

10) TREASURER'S REPORT (P. MILLER, TREASURER)

- A) Budget and revenue reports – Discussed.

11) EXECUTIVE DIRECTOR REPORT (D. FROST, Executive Director)

- A) *The Communicator* – Board Members should submit articles by July 15<sup>th</sup>.
- B) Odyssey Fund Project Request – Discussed. **(ATTACH. 11B)**
- C) Staff Update.
- D) The Licensing Surcharge expires on June 30, 2015.
- E) Fiscal Year 2015 Expense Reports are due by July 10, 2015.

F) Terry Groshong was elected Vice Chair of NCARB Region 4.

12) UNFINISHED BUSINESS

A) None.

13) NEW BUSINESS

A) New licensee report (FYI)

B) NCARB Annual Business Meeting Report by Terry Groshong and Doreen Frost  
**(ATTACH. 13B)**

14) PUBLIC COMMENT

A) None

17) ADJOURN: **MSP: to Adjourn.** Next meeting: Thursday, August 6, 2015.